

EVALUATION CRITERIA

RFP NUMBER R220-23 Motorist Assist Program (MAP) Opening Date: July 19, 2023

Mandatory Requirements

The proposals will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. Request for Proposal For Contractual Services form, signed in ink;
2. Completed Corporate Overview (MAP Requirements Matrix, Form A.1);
3. Completed Sections II through VI;
4. Completed Technical Approach (Attachment A - MAP Requirements Matrix, Forms A.2 – A.6); and
5. Cost Proposal (Attachment B).

Evaluation Criteria

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Part 1 - Corporate Overview	320
Part 2 - MAP Planning	550
Part 3 – MAP Vehicle Detailed Requirements	400
Part 4 – MAP Vehicle Equipment Requirements	225
Part 5 – MAP Technology Requirements	210
Part 6 – Additional Requirements	100
Cost Proposal Points	350
Total Points <u>without</u> Oral Interviews	2155
Oral Interviews, (if required)	250
Total Points <u>with</u> Oral Interviews	2405

Part 4 – Cost Proposal Points

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:
Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points = Cost Points to Award (see samples below)

Formula	Sample	Sample	Sample
Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷ Cost Submitted	\$100,000	\$200,000	\$150,000
x Maximum Possible Cost Points	40	40	40
= Points To Award	40	20	26.7